



Policy 3-1
-Facilitator Certification/Accreditation

There are three levels of Facilitator Certification/Accreditation:

- **TIR Facilitator (TIRF)**
- **Life Stress Reduction Facilitator (LSRF)**
- **Ability Enhancement Facilitator (AEF)**

AMI Certified/Accredited Facilitators are approved to use all of the techniques that they have learned.

Certification/Accreditation by AMI is a recognition of their having reached, under the guidance of an approved AMI Trainer, a level of competence and skill in the use of TIR, LSR, and/or other Applied Metapsychology Techniques.

A Certified/Accredited Facilitator is not qualified to instruct others in the application of TIR and related techniques unless also Certified/Accredited as a Trainer (see *Policy 3-2 Trainer Certification/Accreditation*)

Trainers should follow the Checklist for Preparing a Facilitator for Certification/Accreditation (found in Section 14 of the AMI/TIRA Trainer Kit) in setting up and working through the supervision or internship of a Facilitator towards Certification/Accreditation.

Prerequisites:

CERTIFICATION/ACCREDITATION TITLE:	PREREQUISITES TO CERTIFICATION/ACCREDITATION:
<i>TIR Facilitator (TIRF)</i>	<ul style="list-style-type: none"> ➤ Successful completion of the TIR Workshop ➤ Deliver a minimum of 50 successful hours of viewing sessions, consisting of Unblocking and TIR Basic & Thematic) to a minimum of 6 clients, under the supervision of an AMI Certified/Accredited TIR Trainer ➤ Personally receive a minimum of 10 hours of successful facilitation
<i>Life Stress Reduction Facilitator (LSRF)</i>	<ul style="list-style-type: none"> ➤ Be a Certified/Accredited TIR Facilitator ➤ Successful completion of the TIR-Expanded Applications Workshop ➤ Successful completion of the Life Stress Reduction – Case Planning Workshop

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	<ul style="list-style-type: none"> ➤ <u>Deliver a minimum of 50 successful hours of viewing sessions, on a good sampling of the techniques covered in these workshops to a minimum of 6 clients, under the supervision of an AMI Certified/Accredited LSR Trainer</u> ➤ <u>Personally receive a minimum of 10 hours of successful facilitation at this level</u>
<p>Ability Enhancement Facilitator (AEF)</p>	<ul style="list-style-type: none"> ➤ <u>Be a Certified/Accredited Life Stress Reduction Facilitator</u> <u>Successful Completion of the Ability Enhancement Facilitator Workshops 1 – 8</u> <u>Deliver a minimum of 50 successful hours of viewing sessions, on the techniques covered in these workshops, under the supervision of an AMI Certified/Accredited Ability Enhancement Trainer (AET)</u> ➤ <u>Completed at least one viewer</u> <u>Successfully Facilitate on all the sections of the Applied Metapsychology viewing Curriculum through the Rightness Section</u> ➤ <u>Personally completed all of the Applied Metapsychology viewing Curriculum through the Rightness Section</u>

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Procedural Guidelines for Internships

Basic Principles & General Information:

There are some basic principles a Trainer is expected to adhere to, which will enhance the working relationship between the Trainer and the Facilitator who is getting post-workshop supervision towards Certification/Accreditation.

When the Trainer and a workshop graduate are working together, it is important to communicate as frequently as necessary, to enhance competence and confidence in applying the techniques and session protocol.

Requirements for Recording: ~ Please us one of the following formats~

1. Full size compact cassette (see http://en.wikipedia.org/wiki/compact_audio_cassette)
2. Digital files on CD, DVD, or Thumb Drive (MP3, MP4, WMA, or WAV)

It is a good idea (though not required) for the applicant to keep a copy of the recording of sessions sent for review by the Certification/Accreditation Committee in case of loss or damage in the mail (rare) or in case the applicant and/or their Trainer wishes to listen to it again after receiving any comments the Committee might have.

Actions for Setting Up an Internship:

Comment [S1]: (THE BELOW IS ADDED FROM THE CURRENT: CHECKLIST FOR PREPARING A FACILITATOR FOR CERTIFICATION - CURRENTLY SEPARATE IN THE TRAINER KIT - BETTER TO HAVE LESS PLACES TO LOOK AND WILL ALSO BE PUBLICLY AVAILABLE ONCE THE POLICY IS BOOK IS RELEASED ON OUR WEBSITE, OPEN TO ANYONE

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1.	<u>Trainer and intern set up a schedule for the internship and set an anticipated completion date.</u>
2.	<u>Fees for supervision and payment schedule for all phases of the work are agreed upon before the post-workshop supervision is begun.</u>
3.	<u>The Trainer providing supervision is expected to handle any misunderstanding and/or upsets should they occur. If this is not possible, the Trainer is expected to engage the help of AMI by sending a Situation, Data, Resolution write-up (see Policy 1-5 Procedure for Handling Problem Situations). Facilitator trainees are also welcomed to do the same if a situation arises that they do not feel able, comfortable, etc. to resolve themselves.</u>
4.	<u>Facilitators getting supervision keep a log to record hours delivered. The log consists of session date, client code, length of session, what techniques were used, and to what result (Session Log Form can be found at http://www.tir.org/training/cert.html and an Example Session Log is also provided).</u>
5.	<u>During the internship period, the intern will be expected to send the Trainer filled-out session summary forms (a Session Summary Form is provided at http://www.tir.org/training/cert.html - interns should check with youtheir Trainer to see if he/she wants youthe intern to use this summary form or if they will be providing you with another). The Trainer should also be supervising the interning Facilitator by review of the sessions in person, or by phone coupled with mail, email, or fax, and by audio or video recordings of sessions for critique. Every session need not be reviewed in depth, but the Trainer should have sufficient familiarity with the progress of each of the clients to be able to evaluate the Facilitator's effectiveness.</u>
6.	<u>If a session turns out to be difficult or does not go to a good end point, from the viewpoint of the Facilitator or the viewer, the Facilitator is expected to contact the Trainer as soon as possible.</u>
7.	<u>The Trainer should correct any Facilitator errors by reference to training materials from the AMI manuals.</u>
8.	<u>The Trainer who provides supervision may be called upon to facilitate some re-training if the Certified/Accredited Facilitator s/he has supervised and recommended for Certification/Accreditation does not perform well. If the Trainer is not available for this the Facilitator will be referred to another Trainer who is able to take this on.</u>
9.	<u>When the Trainer is satisfied that the Facilitator has a full grasp of the techniques and theory of the level at which he/she is applying for Certification/Accreditation, and has demonstrated (to the Trainer's satisfaction) the -ability to apply these techniques in a consistent fashion, the Trainer will review the Certification/Accreditation application with the Facilitator to be sure that all requirements have been met.</u>
10.	<u>The Trainer forwards the application, its attachments, fees, recording, ete, and a letter of recommendation to AMI Management, who will submit it to the Certification/Accreditation Committee for review.</u>

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